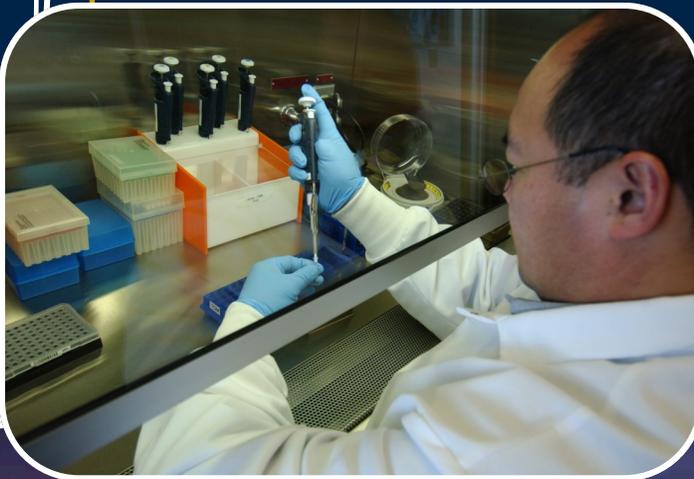




The Alameda County Sheriff's Office

Invites Applications for
DNA TECHNICAL LEAD



acgov.org/hrs

Alameda County Sheriff's Office

The Sheriff's Office has nearly 1,600 personnel including 1,000 sworn members and a current budget of approximately \$300 million dollars. The agency's Chief Executive Officer is Sheriff Gregory J. Ahern, who is assisted in the operation of the agency by Undersheriff Richard T. Lucia, and Assistant Sheriff's Brett Keteles and Casey Nice.

The Sheriff of Alameda County is responsible for a vast array of tasks and duties, including the following:

- Providing patrol and investigative services to the unincorporated areas of Alameda County
- Pursuant to contractual agreements, providing patrol and investigative services to the City of Dublin, Peralta Community College District, Oakland-Alameda County Coliseum complex, Oakland International Airport, Highland County Hospital, Social Services, and to the Alameda-Contra Costa Transit District
- Operating two County Jails (Santa Rita and Glenn Dyer)
 - Operating the County Office of Emergency Services
 - Providing Fish and Game enforcement
 - Project Director of the Narcotics Task Force
 - Conducting a basic academy pursuant to Police Officer Standards and Training (P.O.S.T.) requirements
 - Operating the Coroner's Bureau
 - Operating a full service criminalistics laboratory
 - Providing security to the Consolidated Superior Courts
 - Performing Civil Process
 - Serving as the Executive Director of the Sexual Assault Felony Enforcement (SAFE) Task Force
 - Operating a Marine Patrol Unit in the San Francisco Bay waters.

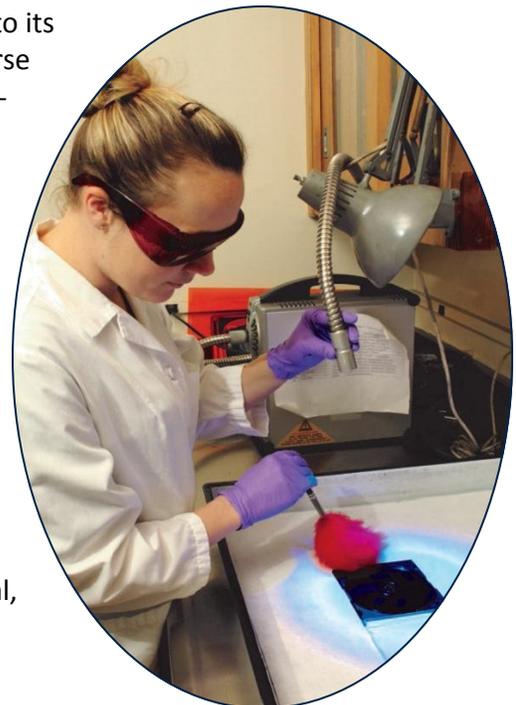


The County of Alameda

Alameda County, located on the east side of San Francisco Bay, is California's seventh-largest county. The County employs 9,080 full-time employees and operates on an annual budget of \$2.39 billion. Oakland, the County seat, is California's eighth largest city. One and a half million people call Alameda County home and live in a variety of incorporated cities, unincorporated communities and rural areas. As a major urban county, Alameda provides a full range of services to its citizens. The County is a blend of culturally and ethnically diverse communities, and its mixture of cosmopolitan and suburban areas provides the perfect environment for families and their active lifestyles. The County offers extensive cultural resources, countless recreational opportunities and an array of fine public and private colleges and universities.

The Sheriff's Office Crime Lab

The Sheriff's Office Criminalistics Laboratory is charged with overall responsibility for the analysis, evaluation, identification and interpretation of physical evidence by the application of the natural sciences to criminal investigations and legal matters. The goal of the Criminalistics Laboratory is to provide superior quality forensic science services to the Criminal Justice community in this Region in a safe, professional, effective, efficient and error-free manner.



The Position of DNA Technical Lead

The crime laboratory is recruiting for the position of DNA Technical Lead. Under general supervision, the DNA Technical Lead is responsible for overseeing the technical aspects of the Laboratory's forensic biology and DNA sections with the specific objective of ensuring these programs maintain compliance with accreditation requirements and statutorily imposed quality assurance standards. The DNA Technical Lead is a non-sworn employee of the Sheriff's Office who is responsible for overseeing the development and validation of new DNA typing capabilities, reviewing casework for technical merit and adherence to quality assurance/quality control process. The DNA Technical Lead works in conjunction with the DNA unit supervisor and the Crime Laboratory Director to ensure all work completed is of the highest quality. Some limited casework may be required as well.



Compensation and Benefits

Alameda County offers a competitive compensation and benefits package.

The salary range is from \$85,987.20 - \$104,540.80 annually based on qualifications and experience.

Additional benefits include:

- Defined Benefit Retirement Plan covered by the 1937 Act
- Health and Dental Insurance
- Life/Accident Insurance
- Paid Vacation & Sick Leave
- Holidays (11 paid holidays; 4 floating holidays)
- Dependent Care Salary Contribution Plan
- Deferred Compensation Plan

The Ideal Candidate

The Crime Lab has an immediate opening for an experienced DNA Technical Lead who possesses the critical attributes listed below.

Critical Attributes For Success:

- Excels in technical knowledge and skill - keeps up with current developments and trends in areas of expertise.
- Approaches change positively - maintains effectiveness when experiencing major changes in work responsibilities or environment .
- Learns and assimilates job related information—applies new job-related information in a timely manner.
- Identifies issues and develops solutions - identifies and understands problems and opportunities; takes action that is consistent with available facts, constraints, and consequences.
- Operates with integrity - Interacts with others in a way that gives them confidence in one's intentions and those of the organization.
- Maintains focus under pressure - Exhibits stable performance under stress or opposition .
- Maintains an exceptional level of quality - accomplishing tasks by considering all areas involved, accurately checks processes and tasks.
- Communicates effectively - clearly conveys information and ideas.

Professional Qualifications

Education: Possession of a Master's degree in a biology, chemistry or forensic science-related area from an accredited college or university:

AND Successful completion of twelve (12) semester or equivalent credit hours from a combination of undergraduate and graduate course work covering the following subject areas: biochemistry, genetics, molecular biology, and statistics and/or population genetics, or other subjects which provide a basic understanding of the foundation of forensic DNA analysis. The 12 semester or equivalent credit hours shall include at least one graduate level class registering three (3) or more semester or equivalent credit hours. If the candidate's Master's degree requirement was previously waived by the American Society of Crime Laboratory Directors (ASCLD) in accordance with criteria approved by the Director of the Federal Bureau of Investigation (FBI), possession of such degree will not be required for this position.

AND **Experience:** The equivalent of three years of human DNA (current or previous) experience as an analyst on forensic samples. The technical leader shall have previously completed or successfully complete the FBI-sponsored auditor training within one year of appointment.

Application Process

Last day for filing an application: 5:00 pm on 08/13/2012
Applicants are encouraged to apply on-line at: acgov.org/hrs

Interested candidates must apply for this position by submitting an official application on line. Candidates who meet the minimum requirements will be invited to an oral examination (which may include a situational component) the week of September 4th.

Supplemental Questions

You must submit responses to the following questions when you apply. The on-line application system will automatically prompt you to respond to these questions.

1. Do you possess a Master's degree in a biology, chemistry or forensic science-related area from an accredited college or university? If yes, this information must be detailed in the education section of your official application.
2. If you responded no to the previous question, has the Master's degree requirement previously been waived by the American Society of Crime Laboratory Directors (ASCLD) in accordance with criteria approved by the Director of the Federal Bureau of Investigation (FBI)?
3. Have you completed twelve (12) semester or equivalent credit hours from a combination of undergraduate and graduate course work covering the following subject areas: biochemistry, genetics, molecular biology, and statistics and/or population genetics, or other subjects which provide a basic understanding of the foundation of forensic DNA analysis. The 12 semester or equivalent credit hours shall include at least one graduate level class registering three (3) or more semester or equivalent credit hours. If yes, please list these classes and the educational institution where they were completed.
4. Do you have the equivalent of three years of human DNA (current or previous) experience as an analyst on forensic samples. If yes, this information must be detailed in the work history section of your application.

Questions or Inquiries

Should you have any additional questions regarding this position feel free to contact:



Human Resource Services

Melissa Heitz | Human Resources Analyst
Human Resource Services Division, Alameda County
1405 Lakeside Drive | Oakland, California 94612
Office 510-272-6468 | Facsimile 510-272-6424
Melissa.Heitz@acgov.org | acgov.org/hrs

Alameda County is an Equal Opportunity/Affirmative Action employer. Women, ethnic and racial minorities and persons with disabilities are encouraged to apply. Applicants will be considered without regard to their race, color, religion, sex, national origin, age, disability, sexual orientation, or any other non-job-related factor.